

Privacy Notice for young savers

Hi,

We're Leek Building Society and we help you and other people to look after their money. When you open a savings account with us, we need some information from you. This information is called 'personal data'.

What information do we need ?

We will need to know information like your name, address, and other things like your date of birth, telephone number, and email address.

We may also need to see your birth certificate or passport in order to prove your identity. We will take a copy of this and keep it safe.



So, why do we need this information?

We use the information that we collect from you to help us to open and then manage your savings account. We never ask for information that we don't need.



Where do we keep the information?

We want you to know that we are very careful with your data and keep it locked away safely. There are strict rules about how we use information you give us. Everyone here at Leek Building Society is trained to keep your information safe.



How long do we keep it?

For as long as you have a savings account with us. When you close your account, we keep the details for another 7 years in case of any questions.



Who do we share it with?

We do not share your information unless you have told us that we can, or if we must because of the law. Where we do share your data with other people, we will only do this if those people have the right to access your data according to the law.



How do you find out what information we have about you?

At any time, you can ask us what data we hold about you and how we are using it. If you think the data is wrong, you can ask us to correct it. You can even ask us to delete it if you want to, although there might be a reason why we can't.

If you have a question about your information, who do you ask?

You can access more information about your data rights from lots of places. If you have any questions or concerns about how we are using your information, our General Privacy Notice sets out in more detail how we use your data and will probably answer many of your questions.

Also, you can talk to us, or you can ask your parents or guardian to call us on **01538 384151**;

or write to us at: **Leek Building Society 50, St Edward Street, Leek, Staffordshire, ST13 5DL.**

Alternatively, you can get more information from the Information Commissioner's Office (ICO) at: www.ico.org.uk